

**FACTS****WHAT DOES IVINEX DO WITH YOUR PERSONAL INFORMATION?**

<b>Why?</b>	Software companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.
<b>What?</b>	The types of personal information we collect and share depend on the product or service you have with us. This information can include: <ul style="list-style-type: none"> <li>• Agent Feedback and Other Comments</li> <li>• Monthly Licenses and Fees</li> <li>• Essential Contacts and Public Business Profile Information</li> </ul>
<b>How?</b>	All software companies need to share public and feedback information to run their everyday business. In the section below, we list the reasons software companies can share their <b>customers'</b> public and feedback information; the reasons Ivinex chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Ivinex share?	Can you limit this sharing?
<b>For our everyday business purposes—</b> such as to process your transactions, maintain your account(s), respond to court orders and legal investigations	Yes	No
<b>For our marketing purposes—</b> to offer our products and services to you	Yes	No
<b>For joint marketing with other software companies</b>	Yes	Yes
<b>For our affiliates' everyday business purposes—</b> information about your transactions and experiences	Yes	Yes
<b>For our affiliates' everyday business purposes—</b> information about your business needs	Yes	No
<b>For our affiliates to market to you</b>	Yes	Yes
<b>For nonaffiliates to market to you</b>	No	Yes

<b>To limit our sharing</b>	<ul style="list-style-type: none"> <li>• Call 801-335-8390—our menu will prompt you through your choice(s)</li> <li>• Send an email to: support@ivinex.com</li> <li>• Visit us online: www.ivinex.com <b>or</b> • Mail the <b>form</b> below <b>Please note:</b></li> </ul> <p>If you are a <i>new</i> customer, we can begin sharing your information 30 days from the date you receive this notice. When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p> <p>However, you can contact us at any time to limit our sharing.</p>
<b>Questions?</b>	Call 801-335-8390 or go to www.ivinex.com

#

Mail-in Form		
Mark any/all you want to limit:		
<input type="checkbox"/> Do not share information about my business with your affiliates for their everyday business purposes.		
<input type="checkbox"/> Do not allow your affiliates to use my personal information to market to me.		
<input type="checkbox"/> Do not share my personal information with nonaffiliates to market their products and services to me.		
<b>Name</b>		<b>Mail to:</b> IVINEX 533 W. 2600 S. Suite #312 Bountiful, UT 84010
<b>Address</b>		
<b>City, State, Zip</b>		
<b>Account #</b>		

Who we are	
<b>Who is providing this notice?</b>	Ivinex
What we do	
<b>How does Ivinex protect my personal information?</b>	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.
<b>How does Ivinex collect my personal information?</b>	We collect your personal information, for example, when you <ul style="list-style-type: none"> <li>• Submit a form or Email information to us</li> <li>• On the phone or via Mailed Correspondence</li> <li>• Pay invoices via check or use Credit and Debit Cards</li> </ul> We also collect your personal information from other companies.
<b>Why can't I limit all sharing?</b>	Federal law gives you the right to limit only <ul style="list-style-type: none"> <li>• sharing for affiliates' everyday business purposes—information about your creditworthiness</li> <li>• affiliates from using your information to market to you</li> <li>• sharing for nonaffiliates to market to you</li> </ul> State laws and individual companies may give you additional rights to limit sharing.
<b>What happens when I limit sharing for an account I hold jointly with someone else?</b>	Your choices will apply to everyone on your account—unless you tell us otherwise.
Definitions	
<b>Affiliates</b>	Companies related by common ownership or control. They can be software and nonsoftware companies.
<b>Nonaffiliates</b>	Companies not related by common ownership or control. They can be software and nonsoftware companies.
<b>Joint marketing</b>	A formal agreement between nonaffiliated software companies that together market software products or services to you.
Other important information	
Ivinex respects the integrity of our clients and will not share items protected under NDA, sensitive information, data owned by the client, and inventions that clients or affiliates want to keep private.	